

## [MRA Executive Board]

**Date:** 5/24/2012

**Location:** Phone Conference

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### Invitees Attend:

- Scott Voss
  - Debbie Sauer
  - Julie Scullen
  - Jessica Crooker
  - Jen McCarty-Plucker
  - Kate Kelly
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### 1. Changeover in positions

- a. Cindy to Stephanie (membership) – normally change happens July 1, but the transfer can happen now, with the exception of the mail if Cindy's willing because she's geographically close
- b. Joletta to Linda (treasurer) – have to get Linda's name on the bank account which is a little complicated; send bills to Scott, Joletta, or Jen if you need reimbursements
  - i. Determine if Julie's check card is ok to keep for Celebrate Literacy, LiRN
  - ii. Need to have enough people with check-writing authority (too many, then it is hard to track)
    1. Add Jessie's name, remove Scott's name
  - iii. Linda will need some training in learning Quickbooks, but she knows Quicken, so the transition should be smooth

### Decision(s):

1. Jen moves to name Julie as official chair of LiRN and Celebrate Literacy, and have her remain on the bank account
    - Seconded by Scott
    - Call for vote, passes unanimously
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### 2. Editor search

- a. Determine what we really need – if we keep with what we have or expand to new digital format for the newsletter
- b. Have an opportunity with the website to be more virtual – could still offer it in pdf or word to email out, but it is a good idea to direct people to the website; opens opportunities for greater use of links
- c. Keep the newsletter formally published 3-4 times a year, use news page of the website for more frequent updates

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- d. Adobe InDesign is being used for conference materials, which is a pretty complex program; but newsletter currently is pretty straightforward
- e. In naming an editor, they would be in charge of making these decisions about programs etc.
- f. There are people that way they want to get involved, this may be a way to invite them in.

## Additional Discussion Points:

- Might approach SRIC members to see if someone might be interested
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### 3. Conference Update

- a. 2012
  - i. Jen put together a contract for Ralph Fletcher and Chris Crutcher with the W9 for payment
  - ii. Sent similar agreements to authors Jonathon Friesen and Jeff Herbach
  - iii. Still need a liaison person or can reimburse cab fair.
  - iv. Folders are coming in
  - v. Vendors soliciting – Scott can send out an email
- b. 2013
  - i. Crayguns said they would honor conference rate through the weekend as long as there aren't other events that weekend
  - ii. Do some searching about other resorts for cost (Grandview Lodge, any other suggestions?)
  - iii. Need to vet keynotes

Notes: Put 2013 conference on next meeting's agenda so we can make some decisions

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### 4. TCARC meeting Thursday night

- a. Objective is to get names on the ballot to have the chance to vote for leadership – do have a volunteer for secretary
  - b. Scott and Jen will be there
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### 5. Next meeting date

- a. Tentatively set for 12-2 pm June 27 at Brookdale Library

Notes: Councils need to fill out IRA active account forms

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**Minutes prepared by:** [ Kate Kelly\_May 23, 2012 ]

**Minutes Approved:** [ Approval signature needed ]